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| ­­­0. | **Your Name/Email:** | **Today’s Date:** | | | | |
| 1. | **Market Organization:** |  | | | | |
| 2. | **Market Name:**  *If different than Market Organization.* |  | | | | |
| 3. | **Market Physical Address:**  *If there is not one set street address, please choose the nearest one. Also, complete #4 below.* | | Street(s):  City: Zip:  County: | | | |
| 4. | **Market Coordinates** (if there is not at one set address, choose a spot in the middle of the market) *You can find market coordinates (which appear as two long numbers with a comma in between) on google maps on phone or computer by finding the location and double clicking and/or dropping a pin. The first number is latitude and the second is longitude.*  Latitude: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Longitude: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| 5. | **Circle the months the market operates at this location:** Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec | | | | | |
| 6. | **How many total WEEKS does a market operate at this location in a year?** |  | | 7. | **How many total DAYS does a market operate at this location in a year?** |  |
| 8. | **Total number of years market has operated** *(at this site and any other if moved):* \_\_\_\_\_\_\_\_\_\_ | | | | | |
| 9. | **On what TYPE OF PROPERTY does the market operate?**  *1) Check all types of property that apply, then 2) Circle the one type of property that you would consider the primary type.* | * Parking lot * Park * Plaza, or square * Street (closed to traffic) * Sidewalk (along a street open to traffic) * Open air pavilion (primarily used for the market) * Open air pavilion (primarily used for something other than the market) * Building (primarily used for the market) * Building (primarily used for something other than the market * Lawn/Grass/Gravel area (not otherwise used for parking) | | | | |

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| 10. | **Does the market require ANNUAL PERMISSION from the property owner to operate at this location?** | * Yes- verbal permission granted * Yes- written resolution, contract, or permit approval granted * No * Don’t Know | | | | * Other: | |
| 11. | **The OWNER of this property is:** | * The market/the Market Organization * Local government (city, village, township, county) * State or federal government * Tribal government * Private business * Nonprofit * School or school district * Religious institution (church, mosque, temple, et al) * Hospital or healthcare organization * University or college * Don’t know * Other: | | | | | |
| 12. | **What is the ANNUAL COST to use this location?**  *This includes any permits, fees, and rent paid to the property owner. Do not include utilities.* | |  | | | | |
| 13. | **Select which INFRASTRUCTURE AND AMENITIES are available at this market location?**  *Select all that apply.* | * Bathroom for customers * Bathroom for vendors/staff * Bicycle Parking * Bus stop (within 5 minute walk) * Composting for customers and vendors * Dedicated wifi * Drinking water for customers * Electricity for vendors * Free Parking | | | * Handwashing for customers * Handwashing for vendors/staff * Potable water for vendors * Recycling for customers and vendors * Seating for customers * Shade/shelter for customers * Tables for customers * Telephone line | | |
| 14. | **In addition to cash, what currencies does your market accept?**  *Select all that apply.* | * Credit cards * Individual vendors process * At a central market terminal * SNAP-EBT * Individual vendors authorized * At a central market terminal * SNAP-EBT Incentives * Produce Prescription Program(s) * Senior FMNP (Farmers Market Nutrition Program) * WIC FMNP (Farmers Market Nutrition Program) * Power of Produce Program(s) * Market- or community-specific food assistance/nutrition programs * Other (specify): | | | | | |
| 15. | **Select the response(s) that best describes the vendor fee structure.**  *Select all that apply.* | * Application fee * Membership fee * Flat fee (annual) * Flat fee (daily)) | | | * Percent of sales * No fees charged * Other (specify) | | |
| 16. | **Annual vendor fee:**  *Some markets charge different types of vendors different fees. Please list an average annual fee for a single stall (producer/ farmer/vendor). Skip if not applicable.* |  | 17. | **Daily vendor fee:**  *Please list an average daily fee for a single stall (producer/farmer/ vendor). Skip if not applicable.* | | |  |
| 18. | **For markets that charge percentage of sales, what percentage is charged?**  *Please note if different types of vendors are charged different percentages (e.g. farmers vs. prepared food). Skip if not applicable.* | | | **­­** | | | |